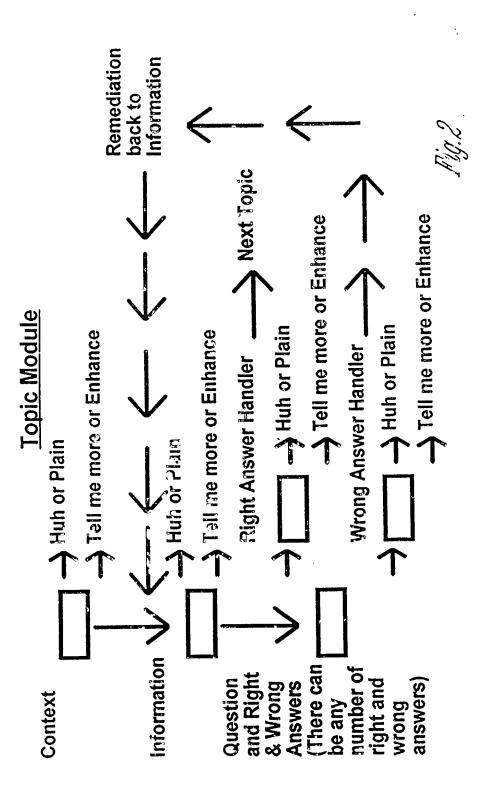


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Purchase Card raining - Learn About It

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The purchase card program replaces a system that is not cost or time effective for small dollar purchases. You will use the purchase card, which is a VISAB card it operates much like the personal credit cards you use, but with some differences:

1 It can only be used for government business.

2 Unlike credit cards, cash advances are never allowed.

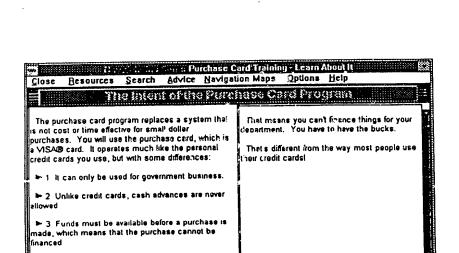
3 Funds must be available before a purchase is made, which means that the purchase cannot be financed

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Fig. 3





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Fig. 4

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The Interst of the Perchase Card Training Learn About It

The purchase card program replaces a system that is not cost or time effective for small dollar purchases. You will use the purchase card, which is a VISA® card it operates much like the personal credit cards you use, but with some differences.

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Fig. 5